



**SCHOOL OF COMPUTER TECHNOLOGY**  
**COURSE LIST**

**IT FOUNDATION**

***Course Outline***

- Different classes of Computer Hardware
- Different classes of Computer Software
- Introduction to OS–Windows7 & 8 Level1
- Microsoft Word Level 1
- Microsoft Excel Level 1
- The Internet

**Course Duration:** 8 weeks

**Lecture Frequency:** 3 times per week

**Number of Hours per Lecture:** 2 Hours

**Course Fees:** D2500.00

**Pre-requisite:** Grade: 9 result atleast

**CERTIFICATE, INFORMATION TECHNOLOGY**

***Course Outline***

- Basic Computing
- Microsoft Windows7 Level 2
- Microsoft Word Level 2
- Microsoft Excel Level 2
- Microsoft Access
- Microsoft PowerPoint
- The Internet: The World Wide Web, Emails, Web Sites and Search Engines,

**Course Duration:** 14 weeks

**Lecture Frequency:** 3 times per week

**Number of Hours per Lecture:** 2 Hours

**Course Fees:** D3, 800.00

**Pre-requisite:** IT Foundation or Equivalent



**DIPLOMA, INFORMATION TECHNOLOGY**

***Course Outline***

- Basic Mathematics for Computer Science
- Introduction to Computer Security
- Microsoft Windows7 Level 3 & 4
- Microsoft Word Level 3 & 4
- Microsoft Excel Level 3 & 4
- Introduction to Database Programming & Access Level 3
- Basic HTML
- Basic Computer Components Operating System Installation

**Course Duration:** 24 weeks

**Lecture Frequency:** 2 times per week

**Number of Hours per Lecture:** 2 Hours

**Course Fees:** D8, 000.00

**Pre-requisite:** IT Certificate

**MODULAR COURSES**

**MICROSOFT WORD**

Duration: 2 weeks per Level

Lecture Frequency: 3 times per week

Number of Levels: 4

Course Fee: D1, 500.00 per Level

**Prerequisite:** IT Foundation



## **MODULAR COURSES**

### **MICROSOFT EXCEL**

**Duration:** 2 weeks per Level  
**Lecture Frequency:** 3 times per week  
**Number of Levels:** 4  
**Course Fee:** D1, 500.00  
**Prerequisite:** IT Foundation

### **MICROSOFT ACCESS**

**Duration:** 4 weeks per Level  
**Lecture Frequency:** 3 times per week  
**Number of Levels:** 4  
**Course Fee:** D1, 500.00 Per Level  
**Prerequisite:** IT Foundation

### **MICROSOFT POWER POINT**

**Duration:** 2 weeks per Level  
**Lecture Frequency:** 2 times per week  
**Number of Levels:** 4  
**Course Fee:** D1, 500.00 per Level  
**Prerequisite:** IT Foundation and Word Level 2

### **MICROSOFT WINDOWS**

**Duration:** 2 weeks per Level  
**Lecture Frequency:** 3 times per week  
**Number of Levels:** 4  
**Course Fee:** D1, 500.00 per Level  
**Prerequisite:** IT Foundation



### **MICROSOFT PUBLISHER**

**Duration:** 2 weeks per Level  
**Lecture Frequency:** 2 times per week  
**Number of Levels:** Level 4  
**Course Fee:** D1, 200.00 per  
**Prerequisite:** IT Foundation and Word Level 2

### **WEB SITE DESIGN AND DEVELOPMENT**

**Duration:** 16 weeks  
**Lecture Frequency:** 3 times per week  
**Number of Hours per lecture:** 3 Hours  
**Course Fee:**  
**D8, 000 Individual**  
**D10, 000 -Corporate**  
**Prerequisite:** IT Diploma

### **THE INTERNET**

**Duration:** 2 weeks per Level  
**Lecture Frequency:** 2 times per week  
**Course Fee:** D1, 000.00  
**Prerequisite:** IT Foundation and Word Level 1

### **LINUX OPERATING SYSTEM**

**Duration:** 6 Weeks  
**Lecture Frequency:** 2 times per week  
**Number of hours per lecture:** 2 Hours  
**Course Fee:** D5, 000.00



### COMPTIA A+ 2012 SERIES

<b>Duration</b>	<b>24 Weeks</b>
<b>Lecture frequency</b>	<b>2 times per week</b>
<b>Number of hours per lecture</b>	<b>2 Hours</b>
<b>Course Fees</b>	<b>D6, 000.00</b>

### MICROSOFT VISUAL BASIC .NET PROGRAMMING

<b>Duration</b>	24 Weeks
<b>Lecture Frequency</b>	2 times per week
<b>Number of hours per lecture</b>	3 Hours
<b>Course Fee:</b>	<b>D20, 000</b>
<b>Corporate:</b>	<b>D22, 000</b>
<b>Prerequisites:</b>	Grade 12 or its equivalent

### MCSA

<b>Duration:</b>	32 weeks
<b>Lecture Frequency:</b>	2 times per week
<b>Number of hours per lecture:</b>	3 hours
<b>Course fee:</b>	D14, 000.00
<b>Prerequisites:</b>	A+/ equivalent knowledge

### MCSE

<b>Duration:</b>	1 year
<b>Lecture Frequency:</b>	2 times per week
<b>Number of hours per lecture:</b>	3 hours
<b>Course fee:</b>	D18, 000.00
<b>Prerequisites:</b>	A+/ equivalent knowledge

### Notice to all Prospective students

Prospective students are required to make full or 75% payment before commencement of classes

- ✓ Classes shall commence after the required number of students that is to make a group have paid up the course fee. In most cases the required number is 6 to 8 students
- ✓ Trainees in arrears are required to settle their balance before sitting to the final exams. Failure of settlement of outstanding fees may result in being denied exams
- ✓ Trainees who wish to withdraw before commencement of classes would be refunded 75% of the total fees paid
- ✓ There are no refundable fees for trainees who wish to withdraw after commencement of classes.